



SANSKRITHI SCHOOL OF ENGINEERING

Behind SSSS Hospital, Beedupalli knowledge park, Prasanthigram, Puttaparthi - 515134
Affiliated by JNTUA & Approved by All India Council for Technical Education (AICTE), www.sseptp.org

2.5.1 Mechanism of Internal and External assessment is transparent and the grievance redressal system is time –bound and efficient

The engineering program is affiliated with Jawaharlal Nehru Technical University Anantapur, adheres to comprehensive guidelines for the internal and external assessment of students. The assessment structure consists of internal evaluation, accounting for 30 marks, and external evaluation, which carries 70 marks.

Mechanism of Internal Assessment (Mid Exams) for R15 Regulation:

For theory subjects, two midterm examinations are held during the semester. Each midterm examination comprises an objective paper worth 10 marks and a subjective paper worth 20 marks. The total duration for the examination is 1 hour and 50 minutes, with 20 minutes allotted for the objective paper and 90 minutes for the subjective paper.

The objective paper consists of 20 questions, and the subjective paper contains 5 questions. Students are required to answer 3 questions from the subjective paper, which will be evaluated and awarded a total of 20 marks.

***Note 1:** The 5 questions in the subjective paper carry equal weightage of 10 marks each. The marks obtained for 3 questions will be scaled down to a total of 20 marks, with any fraction (0.5 and above) rounded off to the next higher mark.

***Note 2:** During the midterm examination, the objective paper is distributed first, followed by marking attendance. After 20 minutes, the answered objective papers are collected back, and students are not allowed to leave the examination hall. Subsequently, the descriptive question paper and answer booklet are provided, and after 90 minutes, the answered booklets are collected back.

The first midterm examination covers syllabus units I and II, while the second midterm examination addresses units III, IV, and V.

To determine the final internal marks, the scores obtained by students in both midterm examinations are considered, with 80% weightage given to the better midterm exam and 20% to the other exam.

Example:

- Marks obtained in the first midterm: 25
- Marks obtained in the second midterm: 20




Principal

Sanskriti School of Engineering
Beedupalli Road, Prasanthigram,
PUTTAPARTHI - 515 134,
Anantapuramu (Dt) A.P.

- Final Internal Marks: $(25 \times 0.8) + (20 \times 0.2) = 24$

At our institution, this assessment methodology ensures a fair and comprehensive evaluation of students' progress and performance throughout the academic term.

In case a student is absent for any one of the midterm examinations, the final internal marks calculation will be adjusted accordingly. In such instances, 80% weightage will be given to the marks secured by the student in the appeared examination, while the unattended examination will receive a weightage of zero.

Example:

- Marks obtained in the first midterm: Absent
- Marks obtained in the second midterm: 25
- Final Internal Marks: $(25 \times 0.8) + (0 \times 0.2) = 20$

This approach ensures a fair evaluation even if a student misses one of the midterm examinations. The final internal marks accurately reflect the performance of the student in the examination they appeared for, with due consideration to the weightage assigned.

For students under **R19 & R20** Regulations, the evaluation process for theory subjects includes two midterm examinations. Each midterm examination is worth 30 marks, comprising different components. These components consist of 10 marks for the objective paper (with a duration of 20 minutes), 15 marks for the subjective paper (with a duration of 90 minutes), and 5 marks for the assignment.

In the objective paper, a maximum of 20 bits are set to assess the students, accounting for 10 marks. The subjective paper consists of three either-or type questions, totalling six questions numbered from 1 to 6. Students are required to answer one question from each either-or type, with each question worth 5 marks for R19 and 10 marks for R20. The total marks for subjective paper are scaled down to 15 marks.

***Note 1:** The subjective paper comprises 6 questions, each carrying equal weightage of 5 marks (R19) or 10 marks (R20). Any fraction equal to or greater than 0.5 will be rounded up to the next higher mark.

***Note 2:** The University conducts the objective paper online on the same day as the subjective paper test.

***Note 3:** The assignment consists of 5 questions, with each question carrying an equal weightage of 1 mark.

The first midterm examination covers the syllabus for units I and II, with one either-or type question from each unit and a third either-or type question covering both units. The second midterm examination focuses on units III, IV, and V, with one either-or type question from each unit.

To calculate the final mid-semester marks, the student's performance in both midterm examinations is taken into account. The better midterm exam receives 80% weightage, while the other exam receives 20% weightage.



[Signature]
Principal
 Sanskrithi School of Engineering
 Beedupalli Road, Prasanthnigram,
 PUTTAPARTHI - 515 134,
 Anantapuramu (Dt) A.P.

This evaluation methodology ensures a comprehensive assessment of students' progress and performance in theory subjects, considering their performance in both midterm examinations.

Example of Internal Marks Calculation:

- Marks obtained in the first midterm: 25
- Marks obtained in the second midterm: 20
- Final Internal Marks: $(25 \times 0.8) + (20 \times 0.2) = 24$

In the event of a student being absent for one midterm examination:

- Marks obtained in the first midterm: Absent
- Marks obtained in the second midterm: 25
- Final Internal Marks: $(25 \times 0.8) + (0 \times 0.2) = 20$

End Examination Evaluation (Theory Subjects):

The end examination for theory subjects follows this pattern:

There will be a total of 6 questions, and all questions are compulsory.

Question 1 comprises 10 compulsory short-answer questions, totaling 20 marks, with each question carrying 2 marks. Two short-answer questions will be based on each unit of the syllabus.

Questions 2 to 6 will consist of either/or type questions, each worth 10 marks. Students are required to answer any one of these questions. Each of these questions will cover one unit of the syllabus.

For Practical Courses: Practical courses are evaluated through continuous assessment during the semester, accounting for 30 sessional marks. The concerned laboratory teacher evaluates day-to-day work in the laboratory, considering regularity, record-keeping, vivas, and mid-semester tests. Additionally, the end examination for practical courses carries 70 marks. This examination is conducted jointly by the laboratory teacher and a senior expert in the subject from the same department.

This evaluation system ensures a comprehensive and fair assessment of both theory and practical courses, promoting an effective learning experience for the students.

In accordance with the academic calendar for each semester, the college ensures that assessment dates are communicated well in advance to the students through the college website and department notice-boards. The internal assessments are conducted meticulously, with proper attendance recording and vigilance. The evaluation of answer scripts is based on the answer schemes provided by the respective course faculty.




Principal
Sanskriti School of Engineering
Beedupalli Road, Prasanthnagar
PUTTAPARTHI - 515 104.
Anantapuramu (D) A.P.

During university examinations, the Principal takes on the role of the chief superintendent, and an exam coordinator is appointed as the office superintendent. Additionally, an Observer from the university is deputed to oversee the question paper generation, distribution, and conduct of the examination.

The examination cell diligently addresses student complaints, ensuring that grievances are recorded and resolved promptly to prioritize the well-being of the students. Both internal and external assessments are handled with utmost care, and any concerns are given immediate attention. For grievances related to end-of-semester assessments, the Controller of Examinations provides assistance by facilitating the appropriate documentation through the designated channels.

The institution is committed to maintaining a fair and efficient examination process, where students' academic progress is evaluated meticulously while ensuring a supportive and conducive learning environment.



A handwritten signature in green ink, appearing to read "A. Venkatesh" or similar, written in a cursive style.

Principal

Sanskriti School of Engineering
Beedupalli Road, Prasanthnigram
PUTTAPARTHI - 515 134.
Anantapuramu (D.) A.P.



SANSKRITHI SCHOOL OF ENGINEERING

Behind SSSS Hospital, Beedupalli knowledge park, Prasanthigram, Puttaparthi - 515134
Affiliated by JNTUA & Approved by All India Council for Technical Education (AICTE), www.sseptp.org

Grievance Redressal Form

Complaint Letter

Permission Letter

Date: 21/11/2021

TO
The principal,
Sanskriti School of Engineering,
Puttaparthi.

From

Reg No: - 19KF1A0557

Dept :- CSE

Sub: - Permission Regarding going for a Restroom in the middle of the exam

I am 19KF1A0557 studying 3rd cse in SSE. AS I am a girl, I face a problem because of sitting continuously and writing the exam without a break. So, I request you to allote some people to accompany us when there is need for us for avoiding doubtfulness

Thanking you sir.

Yours faithfully,

19KF1A0557,
CSE.

To Exam cell.
It is genuine, we may allow to the above Reason
Permit. granted
D/K



LA Jetha
Principal
Sanskriti School of Engineering
Beedupalli Road, Prasanthigram
PUTTAPARTHI - 515 134.
Anantapuramu (Dt) A.P.

Change of name in Certificate.

From

Y. Laxmi Sai Priyanka,
Enroll no : 18KF1A0126,
Civil dept,
SSE,
puttaparthi.

24-5-2022

To,

HOD of Civil dept,
SSE,
puttaparthi.

Respected madam,


Subject : Requestion regarding change of Spelling in name.

I am Y. Laxmi Sai Priyanka Completed IV B.Tech in Civil dept. I received my course Completion Certificate. In that there was a Spelling mistake in my name I request you to change the Spelling Correctly in Course Completion Certificate by following the below given details.

In Certificate : Y. Lakshmi Sai Priyanka

Correct Spelling : Y. Laxmi Sai Priyanka

Thanking you.



HOD Civil
Forwarded to Principal

The Examination
Please look into the matter
and resolve at the earliest

Yours obediently

Y. Laxmi Sai Priyanka

Enroll no : 18KF1A0126


Principal

sanskriithi School of Engineering
Beedupalli Road, Prasanthigram,
PUTTAPARTHI - 515 134.
Anantapuramu (Dt) A.P.



Missing of additional sheet

Date :- 26/12/2020.

From:

S Hazira ,
17KFIA0201,
4th year EEE department,
SSE - college Beedupalli

To

The HOD
EEE dept.,
SSE - college Beedupalli

Respected sir,

Subject: Missing of additional sheet.

I am Hazira from IV EEE dept. I had attached the additional sheet in my midpaper but now my additional sheet was missing and so because of that I have got less marks. I request you to find the paper and give more marks.

Thanking you.

Yours Obediently

S. Hazira

~~17KFIA0201,~~

EEE Dept.

S. Hazira
Subject Faculty

M. P. S.
HOD

Forwarded to Principal
Exam section.

S. Venkatesh
Principal

Sanskriti School of Engineering
Beedupalli Road, Prasanthingram
PUTTAPARTHI - 515 134.
Anantapuramu (Dt) A.P.



T/c
Exam section
Please resolve the
at the earliest

S. Venkatesh
S. Venkatesh