



Sanskriti School of Engineering

Behind SSSS Hospital, Prasanthigram, Beedupalli Knowledge Park, Puttaparthi-515134
Approved by AICTE. Affiliated to JNTU Anantapur, Certified by ISO 9001:2015, www.sseptp.org

Academic and Administrative Audit (AAA) for the Academic year 2021-2022

Submitted by
External Auditors

Prof. (Dr) T .V .Suresh Kumar – Audit Coordinator
Bengaluru, Karnataka

And

Prof. (Dr) K. S .Rajanandam – Auditor member
Principal (Retd)
M S Ramaiah Institute of Technology
Bengaluru, Karnataka




Principal

Sanskriti School of Engineering
Beedupalli Road, Prasanthigram,
PUTTAPARTHI - 515 134.
Anantapuramu (Dt) A.P.

Academic and Administrative Audit (AAA) for the Academic year: 2021-2022


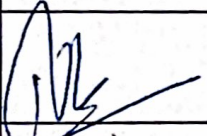


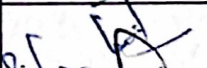
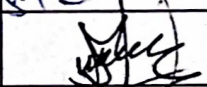
Opening Meeting Minutes

Date: 06.05.2022

Time: 9.30 AM


Venue: Principal Office

Members/Participants:

Name	Designation	Signatures
Prof. (Dr) K. S Rajanandam	Auditor member Principal (Retd) M S Ramaiah Institute of Technology Bengaluru, Karnataka	
Prof. (Dr) T .V .Suresh Kumar	Audit Coordinator Bangalore, Karnataka	
Dr. A.Senthil Kumar	Principal, Sanskrithi School of Engineering	
Dr.M.Balakoteshwari, Dean	Academics, Sanskrithi Group of Institutions	
Mr.S.Harikrishnan	Head of the Department ECE	
Mr.D.Nagaraju	IQAC Coordinantor	

Agenda:

1. Welcome and Introductions
2. Review of Audit Objectives and Scope
3. Discussion of Audit Procedures and Timeline
4. Clarification of Roles and Responsibilities
5. Questions and Concerns from Participants
6. Next Steps and Action Items


Principal
Sanskriti School of Engineering
Beedupalli Road, Prasanthnagar,
PUTTAPARTHI - 515 134.
Anantapuramu (Dt) A.P.

Minutes:

1. Welcome and Introductions

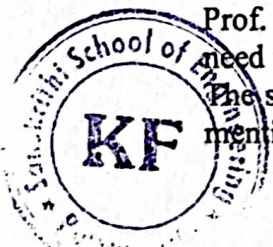
The meeting was called to order by Dr Senthil, the Principal.

Attendees introduced themselves, stating their names and roles within the institution.

2. Review of Audit Objectives and Scope

Prof. (Dr) T .V .Suresh Kumar provided an overview of the audit objectives, emphasizing the need to assess the institution's academic processes and standards.

The scope of the audit was discussed, including the areas and departments to be covered (as mentioned in Annexure-1)



3. Discussion of Audit Procedures and Timeline

The auditors explained the planned procedures for data collection, document review, interviews, and observations.

The proposed timeline for the audit was presented as mentioned in *Annexure -2*

4. Clarification of Roles and Responsibilities

The roles and responsibilities of the audit team and institution representatives were clarified.

The Principal, Dean, IQAC coordinator, and HoDs were identified as key points of contact for the auditors.

5. Questions and Concerns from Participants

Participants were given the opportunity to ask questions or raise concerns regarding the audit process, confidentiality, or any other related matters.

The meeting was adjourned by the Principal at 10 am on the Date: **06.05.2022** for Closing meeting at 5 PM on Date: **06.05.2022**




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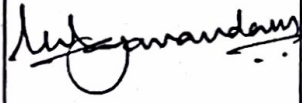





**Academic and Administrative Audit (AAA) for the Academic year 2021-2022
Closing Meeting Minutes**

Date: 06.05.2022

Time: 5.00 PM


Venue: Principal Office

Members/Participants:

Name	Designation	Signatures
Prof. (Dr) K. S Rajanandam	Auditor member Principal (Retd) M S Ramaiah Institute of Technology Bengaluru, Karnataka	
Prof. (Dr) T.V .Suresh Kumar	Audit Coordinator Bangalore, Karnataka	
Dr. A.Senthil Kumar	Principal, Sanskrithi School of Engineering	
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Mr.S.Harikrishnan	Head of the Department ECE	
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1. Welcome and Introductions
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3. Presentation of Audit Findings and Observations
4. Discussion of Recommendations and Action Plans
5. Questions and Comments from Participants
6. Acknowledgment and Appreciation


Principal
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Anantapuramu (Dt) A.P.

Meeting Minutes:

1. Welcome and Introductions

The meeting was called to order by the Principal

2. Recap of Audit Objectives and Scope

The audit objectives and scope were briefly reviewed to ensure a common understanding among the participants.

3. Presentation of Audit Findings and Observations

The auditors presented their findings and observations based on the audit procedures conducted.

Key areas of strength and areas requiring improvement were highlighted.

The auditors provided supporting evidence and documentation to substantiate their findings
(Annexure -3)

4. Discussion of Recommendations and Action Plans



Recommendations for improvement were discussed, focusing on specific actions that could address the identified areas for improvement.

Participants provided input and suggestions regarding the proposed action plans.

Responsibilities and timelines for implementing the action plans were assigned.

5. Questions and Comments from Participants

Participants were given the opportunity to ask questions, seek clarification, or provide additional comments regarding the audit findings, recommendations, or action plans.

6. Acknowledgment and Appreciation

The auditors expressed their appreciation to the institution representatives for their cooperation and assistance throughout the audit process.

The institution representatives acknowledged the efforts of the audit team and expressed their commitment to implementing the recommended improvements.

The meeting was adjourned by the Principal



W. J. S. S.
Principal
Sanskriti School of Engineering
Beelupalli Road, Prasanthinagar
Puttasarathi



Sanskrithi School of Engineering

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Academic and Administrative Audit (AAA) for the Academic year 2019-2020

Submitted by
External Auditors

Prof. (Dr) T.V.Suresh Kumar – Audit Coordinator
Bengalore, Karnataka

And

Prof. (Dr) K. S.Rajanandam – Auditor member
Principal (Retd)
M S Ramaiah Institute of Technology
Bengaluru, Karnataka




Principal

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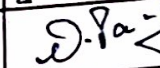
Academic and Administrative Audit (AAA) for the Academic year: 2019-2020
Opening Meeting Minutes

Date: 21.10.2020

Time: 9.30 AM

Venue: Principal Office

Members/Participants:

Name	Designation	Signatures
Prof. (Dr) K. S Rajanandam	Auditor member Principal (Retd) M S Ramaiah Institute of Technology Bengaluru, Karnataka	
Prof. (Dr) T .V .Suresh Kumar	Audit Coordinator Bangalore, Karnataka	
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Mr.S.Harikrishnan	Head of the Department ECE	
Mr.N.Pavan Kumar	IQAC Coordinator	

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BANGALORE

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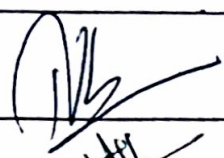


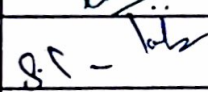
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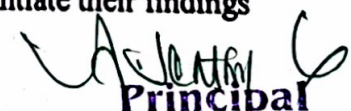
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